

BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees
Nov 14, 2019

IN ATTENDANCE

Trustees Present: Darcy Kaye, (DK), Ellen de Saint Phalle (ESP), Ruth Walter (RW), Katy Barrett (KB), Catherine Bird (CB), Robert Shearer (RS)

Trustees Absent: Susan Finch Moore (SFM) Kevin Charlton (KC) Nick Parks (NP)

Others Present: Greg Wirszyła (GW) Library Director

PROCEEDINGS

The Meeting was called to order by RW at 7:06 pm.

Minutes of the Meeting of October 14, 2019

The minutes for the Board Meeting of October 14, 2019 were unanimously approved.

Friends of the Library Report

Dina Grant the president of FOBL was unable to attend the meeting. DK gave a report about the activities of their last meeting.

They are continuing to discuss the museum passes program that they sponsor. They are thinking about changes, including adding MOMA to the list.

Wanting to host a Poetry Slam with some of the middle school and high school kids to reflect poetry writing going on at the school.

Adding a Conservation Committee -- attempting to look at *one time use* items, and green-environmentally friendly things. This fits into the concept of the sharing economy.

FOBL has just sent out their annual solicitation letter to the community at large.

Party planning committee -- Chairs will be Margaret Mager, Rikka Wagoner, Lena Gravier working on the annual March fundraiser.

Working on the Teen Room with the librarian for furniture and room design that will appeal to high school students.

FOBL checking account currently contains \$66,205.01 and has \$10,213.95 in savings.

DIRECTORS REPORT

Greg (GW) hired an acoustical engineer to determine the decibel of our HVAC system. We need to establish this information before sharing it with nearest neighbors. The library lost heat briefly in the morning, and it was solved quickly with a visit by Clean Air.

Circulation: YA books up 13% from the same month last year. Overdrive, the free audio and ebooks service has shown increased use.

FINANCE REPORT

The Financial Report for October 2019 was reviewed.

A **MOTION** was made, seconded and approved unanimously to approve a total of \$16,599.35 in vouchers for the month of October.

FACILITIES

HVAC Replacement Update:

Catherine (CB) reports that the project will begin this week. A work permit has been obtained and work has started.

Three trees will be taken down by Omstead. Maureen Hackett our landscaper came by to consult. This is much appreciated. Some trees will be saved because of the system we are using to dig the pit.

The project will take 4-6 weeks for excavation and then it will stop until the spring. We will then resume in the spring for 4-6 weeks. Vehicles will not be able to be park by the site.

PERSONNEL

GW has advertised for a part-time librarian and has hired Kimberly Meyer at \$25.01 for no more than 17 hours per week. She will be starting November 4, 2020.

A motion was made, seconded and approved to hire Kimberly Meyer as a part time librarian effective 11.4.19 at a rate of \$25.01 per hour.

Open Discussion of Library Matters

ADJOURNMENT

A motion was made, seconded and approved unanimously to adjourn at 8:23pm.

Respectfully Submitted,

Katy Barrett