

**BRONXVILLE PUBLIC LIBRARY**  
**Minutes of the Meeting of the Board of Trustees**

**May 09, 2019**

**IN ATTENDANCE**

*Trustees Present:* Darcy Kaye (DK), Nick Parks (NP), Ellen de Saint Phalle (ESP), Robert Shearer (RS), Ruth Walter (RW)

*Trustees Excused:* Katy Barrett (KB), Catherine Bird (CB), Kevin Charlton (KC), Susan Finch Moore (SFM)

*Others Present:* Lia Gravier (LG), Friends President, Greg Wirszyla (GW), Library Director

**PROCEEDINGS**

The Meeting was called to order by RW at 7:02 pm.

**Minutes of the Meeting of April 11, 2019**

RW presented the Minutes of the Meeting of April 11, 2019 for approval. The minutes were unanimously approved.

**Friends Report**

LG reported that their monthly meeting is next week. They had a checking balance of \$82,371.16 as of 3/26. Their savings balance was \$10,209.50. They will be sending out their annual solicitation letter next week. All of their last few events have been well attended.

**Director's Report**

Overall operating budget is at 83.8%. This figure is within budgetary limits. Greg has been asked to serve on the WLS ILS Committee. Meetings for that committee will commence in June. Greg attended a training in becoming a passport officer. He passed the test. The library will be able to process passport applications once the paperwork is finalized. The Library is looking into installing a new Cat6 wiring from Bluedragon Connections as the old wiring needs to be updated.

**Finance Report**

The Capital Project Tracker was updated and reviewed. Thank you to the Friends for their generosity on funding Children's programs.

A **MOTION** was made, seconded and approved unanimously to approve a total of \$28,810.76 in vouchers for the month of May 2019.

A **RESOLUTION** was made, seconded and approved unanimously to accept a gift of \$3,000 from the Friends of the Bronxville Public Library to be used to fund the Arts and Furnishings Repair and Restoration Fund.

A **RESOLUTION** was made, seconded and approved unanimously to authorize the Village Treasurer to increase the Yeager Fund by \$409.09; the same amount to be offset by a payment by the Friends of the BPL for John Gallucci's overtime costs related to Friends events.

### **Committee Reports**

#### ***Personnel***

The library has an advertisement out for a part time librarian to share between adult and children to fill in when JV is out beginning late fall 2019. Nicola DiPietro has started working at BPL as a weekend caretaker. Jillian Rizo-Brewington has started working for the Village and the BPL.

#### ***Facilities***

Scully Contracting came and installed the access panel in the Yeager Room. Scully Contracting also installed the handrail stabilizer. OLA anticipates bidding to begin in June for the HVAC. Peter North along with Colortone installed the 3<sup>rd</sup> camera in the Yeager rom. Open Systems came to check an alarm. The alarm required new batteries. Batteries will be replaced as needed. The library is awaiting a quote.

#### ***IT/Publicity***

The beta version of the website is being updated. Hopefully it will run smoothly and be ready for the public.

### **Adjournment**

A **MOTION** was made seconded and approved unanimously to adjourn the meeting at 8:25 pm.

Respectfully submitted,

Darcy Kaye