

**BRONXVILLE PUBLIC LIBRARY**  
**Minutes of the Special Meeting of the Board of Trustees**

**August 30, 2019**

**IN ATTENDANCE**

*Trustees Present:* Kevin Charlton (KC) via video, Darcy Kaye (DK), Catherine Bird (CB), Ruth Walter (RW), and Susan Finch Moore (SFM) via video.

*Trustees on telephone:* Robert Shearer (RS), Nick Parks (NP), Ellen de Saint Phalle (ESP)

*Trustees Excused:* Katy Barrett (KB)

*Others Present:* Greg Wirszyla (GW), Library Director

**PROCEEDINGS**

The Meeting was called to order by RW at 9:02 am.

The purpose of the meeting is to discuss the bids on the HVAC project. The discussion included the bid history, bid process and requirements.

After discussion,

A **MOTION** was made, seconded and approved unanimously to request a 30 day extension on both existing bids and proceed with putting together a recommendation letter to the Village for accepting the current low bid (CAQS). The recommendation to the Village is to include backup on the history of the design and selection, OLA and Lothrop's recommendations, and data and analysis of current construction.

**Adjournment**

A **MOTION** was made seconded and approved unanimously to adjourn the meeting at 10:10 am.

Respectfully submitted,

Catherine Bird