

**BRONXVILLE PUBLIC LIBRARY**  
**Minutes of the Meeting of the Board of Trustees**  
**December 12, 2019**

**IN ATTENDANCE**

*Trustees Present:* Darcy Kaye (DK), Ellen de Saint Phalle (ESP), Ruth Walter (RW), Katy Barrett (KB), Catherine Bird (CB), Robert Shearer (RS), Nick Parks (NP), Susan Finch Moore (SFM)

*Trustees Absent:* Kevin Charlton (KC)

*Others Present:* Greg Wirszyła (GW) Library Director, Dina Grant (DG) FOBPL President

**PROCEEDINGS**

The meeting was called to order by RW at 7:01 pm

**Friends of the Bronxville Library**

FOBPL board chair Dina Grant gave her report. FOBPL has a new project. It is forming an Arts League in collaboration with the Bronxville School. Art teacher Courtney Allen is spearheading it at the high school. They will take artwork created by students, frame them and provide them for stores in the village to display them.

“Open Mic Night” for high school students may happen as part of the arts week, perhaps hosted at the library, perhaps the Yeager Room to go along with events with this week. Will take place in February or March. School is focusing on celebrating the arts for the winter throughout the village and the library and the school.

This may require some extra custodial hours to if the library open off hours.

The Annual December Fundraiser at J McLaughlin provided \$8000 in sales and \$1260.00 for the library.

The Teen Room sub-committee met with librarian Jessica to brainstorm about upgrading with furniture and layout of the room. Anticipate moving bookshelves, and buying smaller, more comfortable chairs. This is a fun, work in projects with lots of good ideas to consider.

About 100 people came to the Fiona Davis event. It was very successful and author really appreciated it the enthusiasm for her presentation.

## **DIRECTORS REPORT**

JV is leaving tomorrow for maternity leave. She plans on returning mid-March.

The new Bronxville Library website is up and running today.

## **FACILITIES**

A month by month report HVAC Progress Report created by Kevin Charlton (KC) will make it easy to keep track of this project as it moves forward.

## **FINANCE REPORT**

The financial report for November 2019 was reviewed. We are on generally on track with our budget and expenses.

We are halfway through the fiscal year.

A **MOTION** was made, seconded and approved unanimously to approve a total of \$30,345.62 in vouchers for the month of November.

Nick Parks (NP) has investigated laws related to our several gifted trusts -- and has determined that we are doing the right thing based on NY state law for our trusts.

Ruth Walter (RW) is glad that we have looked into this.

FOBPL could include a mention of trusts when soliciting funds in their next letter that reaching out to the community. People might be interested in giving donations in the form of trust to the library.

## **PUBLIC HOLIDAYS & HOLIDAY CLOSING 2020**

Discussion of calendar for the coming year. It will now be publicly posted.

A **MOTION** was made, seconded and approved unanimously to go into executive session at 7:55 pm

A **MOTION** was made, seconded and approved unanimously to to into executive session at 8:11 pm to come out of executive session.

## **Adjournment**

A **MOTION** was made, seconded and approved unanimously to adjourn the meeting at 8:11.

Respectfully Submitted,

Katy Barrett