

Approved March 2022

Bronxville Public Library Photography Policy

Photography by Individuals - The Library allows photography and/or filming for noncommercial purposes on its premises by individuals as long as it does not interfere with the provision of library services or with the provision of an atmosphere conducive to fulfilling such services.

Commercial/Media Photography - Photography and/or filming on Library premises for commercial/media purposes is not permitted except with the prior written approval of the Library Director or the Chair of the Publicity and IT Committee of the Library Board of Trustees, except as otherwise permitted by the New York State Open Meetings Law. Photographer is responsible for obtaining model or property releases for commercial use of recognizable people or property.

The Library staff and its official representatives have the right to photograph, film, and record within the Library and during Library-related events and activities for Library purposes. These photographs and videos may be copied, displayed, published (including on the Library's website or other social media outlets), and telecast for such purposes as promotion, publicity, and news to inform the public about the Library. All Library users consent to such photography and video/audio recording and their use as described above unless they specifically inform Library staff of an objection to such use.

Any photography or filming for any purpose must also be consistent with the Library's Mission Statement and Code of Conduct and must not be disruptive to Library users or staff.

The standard news media outlets will be advised of this policy, which will also be included in the Room Use and Art Exhibition Space Policy and the Bronxville Library User Regulations Policy.