

Bronxville Public Library Art Exhibit Application:

APPLICANT INFORMATION:

Name: _____

Address: _____

Contact Phone: _____

Contact Email: _____

DESCRIPTION OF EXHIBIT:

Space requested: ____ Yeager Room (\$225/Month) ____ Little Gallery (\$150/Month)

Month requested: _____

Title of Exhibit: _____

Medium: _____

Approximate number of works: _____

Average size: _____

Subject matter: _____

Applicant will provide: ____ Price list ____ Guest book ____ Fliers/Postcards

Exhibitor is requesting: ____ Hammer ____ Step stool ____ Hooks ____ Push pins

FEES

A check made payable to the *Bronxville Public Library* for the applicable fees (listed in the Room Use & Art Exhibition Fees Schedule) must be submitted with this application. Attached is a check in the amount of: \$ _____

Cancellation: There will be no refunds of fees unless the Library is given a minimum of 72 hours notice.

APPLICANT'S RESPONSIBILITIES:

Art Exhibitions may be hung on the first day of the month and must be removed by the last day of the month. Exhibited work is expected to remain in place throughout the month.

Transporting, hanging and removing artwork is the sole responsibility of the exhibitor.

The applicant's signature certifies they have received and read the *Art Exhibition Policy* and agree to comply.

Acknowledged: Applicant Signature & Date

Approved by Library: Signature & Date

**Bronxville Public Library, 201 Pondfield Road, Bronxville, NY 10708-4828, Attn: Staff Assistant
Tel. 914-337-7680 x831 Fax: 914-337-0332 AccountClerk@BronxvilleLibrary.org**

Approved November, 2015