

BRONXVILLE PUBLIC LIBRARY USER REGULATIONS (including Unattended Children Policy)

In order for the Library to operate and be administered in the best interests of the community it serves, the Board of Trustees of the Bronxville Public Library has adopted the following regulations regarding the conduct of patrons on the Library premises. The Library premises include not only the building, but all associated property, such as sidewalks, parking lots, and yards.

1. No one may steal, destroy, damage or deface any property of the Library.
2. Anyone abusing or threatening to abuse other patrons or members of the staff is subject to expulsion from the premises.
3. No one may conduct him/herself in a violent or disorderly manner, use abusive or profane language, engage in disruptive conversation or conduct, engage in lewd conduct, or be found under the influence of alcohol or drugs.
4. Eating, drinking and smoking are not permitted anywhere in the building. Exceptions may be made for specific programs, when refreshments may be permitted.
5. No one may refuse to obey the reasonable requests of an employee of the Library, including a request to present identification.
6. A patron may play any personal audio equipment (including audio emanating from a computer) only when using headphones or earphones which make the sound inaudible to others.
7. Patrons may not talk on cell phones inside the building, except in designated areas.
8. No printed material may be posted without prior authorization by the Library Director or his/her surrogate. Solicitations for charitable, religious or other purposes, and selling of tickets, magazines or merchandise of any kind are prohibited. The only exceptions to this rule are the fund-raising events sponsored by the Library or the Friends of the Library, or by groups specifically authorized by the Director and the Board of Trustees.
9. Photographs of the Library or events at the Library cannot be taken or published without the review and permission of the Director and/or the Chair of the Trustee Publicity Committee, except as provided by the New York State Open Meetings Law. The standard news media outlets will be advised of this policy.

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10. No one may bring any animal into the building, unless it is needed to assist a person with a disability, or it has been specifically authorized in advance for an event at the Library.
11. Patrons must adhere to the BPL Computer Use and Internet policy. Abuse or improper use of computer equipment is prohibited, including using catalog computers to access the internet. Patrons are not permitted to add to, delete or modify the installed hardware or software.
12. Parents or caregivers are responsible for their children's behavior. Parents or caregivers may not leave a child under the age of 9 unattended at any time and must make arrangements to pick-up older children at closing.
13. Access to the Children's Library is limited to children, their caregivers, and Library staff. The Young Adult room is reserved for teenagers.
14. Except for wheelchairs or strollers, riding or rolling devices (including but not limited to: roller skates, in-line skates, skateboards and bicycles) are not permitted in the Library; bicycles must be placed on the bike rack provided outside the Library.
15. Appropriate attire is required in the building. Shoes must remain on at all times.
16. Sleeping or loitering in the Library is prohibited.
17. Sunbathing on Library property is prohibited.

IMPORTANT – PLEASE NOTE:

Any member of the Library staff is authorized to ask persons who violate the foregoing Patron Regulations to immediately leave the Library premises. If a patron refuses to leave the premises when asked to do so, the Police will be called to remove that patron. Repeated violations of these regulations may result in such violator being banned from the Library. Violation of these regulations may lead to criminal prosecution. Any person who is banned from the Library for a period in excess of one (1) week has the right to appeal by requesting a hearing before the Board of Trustees of the Library, provided such hearing is requested by written notice addressed to: Board of Trustees, Bronxville Public Library, 201 Pondfield Road, Bronxville, NY 10708, and received no later than five (5) days after such a person has been first notified that he or she has been banned from the Library.

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Bronxville Public Library Unattended Children Policy

Bronxville Public Library welcomes children to use its facilities, resources and services.

Responsibility for children using the Library rests with the parent or adult caregiver, not the Library staff.

Children under 9 years old must be accompanied at all times by (that is, stay within the sight of) the parent or adult caregiver.

Parents or caregivers must make arrangements to pick up older children by Library closing time. No child can be left at the Library after closing time.

Parents or caregivers will be informed of any instances of unattended children and asked to address the situation to ensure that it does not happen again.