BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

September 10, 2026

ATTENDANCE

Trustees Present:
Bryan Dougherty (BD), Will Fulton (WF), Charlotte Sullivan (CS), Diana Deichert (DD), Greg Gleason (GG) and Amy Korb (AK)

Others Present:
Greg Wirszyla (GW) - Library Director
Dennise Mulvihill (DM) - Friends of the Bronxville Public Library (Friends) President

PROCEEDINGS

The meeting was called to order by BD at 7:04 p.m.

A **MOTION** was made, seconded and passed unanimously to approve the minutes from the July 9, 2026 Board Meeting.

DM delivered the Friends report. She noted that a report of the Friends' donations has been presented to the Village of Bronxville. She noted that the Friends will be adding two new board members. The Friends plan to co-host an author talk on the Iona University campus in Bronxville.

BD delivered the President's report. He updated the Board on the development of the new strategic plan and the Board discussed community outreach efforts in anticipation of drafting the new plan. The Board discussed potential key Library initiatives to be incorporated into the plan and ways to solicit feedback from the public on those potential initiatives. BD noted that the Board met with Jerry Nichols and discussed the strategic planning process.

GW presented the Director's report. He discussed the New York State grant application and approval process for the Yeager Room technology upgrade project.

WF presented the Finance report. Prior to the Board meeting, WF reviewed the Library's July and August financial abstracts with GW. GW noted that significant expenses included payment of the Westchester Library System annual fee and HVAC contractor expense.

A **MOTION** was made, seconded and passed unanimously to approve total expenditures of $45,162.89 in vouchers for the month of July and $17,411.73 for the month of August.

CS presented the Policies report. The Board reviewed and discussed a draft of the updated FOIL Policy.

A **MOTION** was made, seconded and passed unanimously to approve the FOIL Policy, as updated.

BD apprised the Board of the status of the pending Charter Amendment. The NYS Library Division of Library Development provided the “Petition for Amendment of Charter to the Regents of the University of the State of New York” (the “Petition”) and the “Resolution of a Special Meeting of the Board of Trustees of the Bronxville Public Library” (the “Resolution”). The Board discussed the Petition and the Resolution.

A **MOTION** was made, seconded and passed unanimously to approve the following Resolution of a Special Meeting of the Board of Trustees of Bronxville Public Library:

RESOLVED: That the board of trustees of Bronxville Public Library hereby requests that the Board of Regents of the University of the State of New York amend the absolute charter of such corporation to change the trustee term length from five years to three years; and to add the Internal Revenue Service language necessary for tax exempt status under Section 501(c)(3); and be it further

RESOLVED: That the President and Secretary of the corporation, on behalf of the board of trustees be and they hereby are authorized to execute a petition to be addressed “To the Regents of the University of the State of New York” for such purpose.

AK delivered the Personnel report. She noted that there were efforts underway to update the end-of-year review process.

GW updated the Board on Facilities matters. He noted that work on the Yeager Room technology upgrade project would commence following the outcome of the NYS grant review process. He then updated the Board on, and the Board discussed, the status of the bow window repairs and damaged sills. He noted that an architectural firm would be contacted in connection with developing a scope for the repair project.

The Board discussed the draft of the Strategic Plan Survey that would be distributed, via a variety of channels, to the community. The Board commented on the draft survey questions soliciting feedback on potential Library initiatives.

A **MOTION** was made, seconded and passed unanimously to adjourn the meeting.

Respectfully submitted,

Charlotte Sullivan