

BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

July 11, 2024

ATTENDANCE

Trustees Present:

Bryan Dougherty (BD), Nina Evison (NE), Will Fulton (WF), Christina Krettecocos (CK), Margaret Mager (MM), Josh Rucci (JR) and Charlotte Sullivan (CS)

Trustees Absent:

Diana Deichert (DD) and Tom Dordevic (TD)

Others Present:

Greg Wirszyla (GW) - Library Director and Amy Brown (AB) – Vice President, Friends of the Bronxville Public Library (FOBPL)

PROCEEDINGS

The meeting was called to order by CK at 7:05 p.m.

AB reported on the FOBPL account balances: checking account: \$237,449.89, savings account: \$111.00 and money market account: \$161,286.97.

A **MOTION** was made, seconded and passed unanimously to approve the minutes from the June 13, 2024 meeting.

The Board discussed the use of donor-recognition benches as a fundraising tool for the Library.

GW reported on expenditures to date.

A **MOTION** was made, seconded and passed unanimously to approve total expenditures of \$333,698.16 for the month of June.

A **MOTION** was made, seconded and passed unanimously to approve the acceptance of the following donation: \$5000 from the Estate of Marguerite M. Fredrick to the Village Capital Fund to be earmarked for the purchase of additional furniture.

Reports were done on personnel, publicity, nominating, budget, facilities and policy as follows.

The Board discussed the upcoming retirement of the current library caretaker and plans to fill the role. The Board also discussed the hiring of a part-time librarian.

A **MOTION** was made, seconded and passed unanimously to approve hiring part-time librarian, Francoise Jung.

The Board discussed vendor candidates for the website redesign.

The following **MOTION** was made, seconded and passed unanimously:

WHEREAS, the Bronxville Public Library's website has become unworkable and is in need of complete makeover, and

WHEREAS, Devine Design has provided a proposal to design and build a new website, in the amount of \$12,300, and

NOW THEREFORE BE IT

RESOLVED that the Bronxville Public Library accept the proposal by Devine Design, and

RESOLVED that the Board of Trustees of the Bronxville Public Library accepts donations not to exceed \$20,000 from FOBPL to fund the project.

The Board discussed potential revisions to the Policy on Gifts, Bequests and Funds Benefitting the Library.

A **MOTION** was made, seconded and passed unanimously to approve to the revised Policy on Gifts, Bequests and Funds Benefitting the Library, as amended and attached hereto as Exhibit A.

The Board discussed architectural firm candidates and their design services proposals for the staff workroom renovation.

The following **MOTION** was made, seconded and passed unanimously:

WHEREAS, the Bronxville Public Library's staff workroom has not been renovated since 1999 and has deteriorated where staff efficiency and safety has become a concern, and

WHEREAS, Lothrop Associates Architects D.P.C. P.C. (LAA) has provided a proposal to provide design services in the amount of \$15,000, and

NOW THEREFORE BE IT

RESOLVED that the Bronxville Public Library accept the proposal by LAA, subject to contract negotiation, and

RESOLVED that the Library Board of Trustees authorizes the Village Treasurer to fund the proposal out of the Village Capital Fund.

A **MOTION** was made, seconded and passed unanimously to adjourn the regular meeting at 8:44 p.m.

Respectfully submitted,

Charlotte Sullivan