

BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees

June 12, 2025

ATTENDANCE

Trustees Present:

Charlotte Sullivan (CS), Diana Deichert (DD), Margaret Mager (MM), Josh Rucci (JR) and Will Fulton (WF) Nina Evison (NE)

Trustees Absent: Christina Krettecoc (CK), Tom Dordevic (TD), Bryan Dougherty (BD) and Amy Brown (AB).

Others Present:

Greg Wirszybas (GW) - Library Director

PROCEEDINGS

The meeting was called to order by CS at: 7:05 pm.

A **MOTION** was made, seconded and passed unanimously to approve the minutes from the May meeting.

AB sent an email proposing an outdoor sign for the patio FOBPL would like to purchase pending approval. The FOBPL logo should be ready by September.

DD presented the President's report. Christina thanked AB for a very successful Kindergarten-Grade 2 library visit with Hoda Kotb. If available, Josh will locate photos from the event.

GW presented the Director's report. BPL will be closed for Juneteenth. GW working on filling in hours as R? will be on vacation for 3 weeks and RF will be off for the summer.

The Tiffany clock is still being worked on.

Summer hours took effect on June 1st. There was feedback that some students wanted longer hours for studying and exam prep. Four part-time librarian listings were posted with no responses. A suggestion was made for a contingency plan to fill staff for

vacations, etc. The overall need to add/hire a full time and/or parttime to fill staffing needs was also emphasized.

The Children's Room visit data report has been very helpful. A request was made to include the adult visit stats in the monthly reports. A community survey was proposed to gather data on library usage.

Finance:

GW reported on expenditures to date. GW commented that water usage will increase due to summer heat and new plantings.

A **MOTION** was made, seconded and passed unanimously to approve total expenditures of **\$60,151.19** for the month of May.

GW reported on the Financial Reports for May 2025.

Reports were made in the areas of

IT: update: website design is progressing.

Policy: Social Media and Nepotism next to be updated. GW will set up Sexual Harassment Training for trustees to complete.

Finance and budget: WF gave a summary of completed contract negotiations.

A **MOTION** was made, seconded and passed unanimously to ratify and approve the terms under the stipulation of agreement to be incorporated with the Union, dated June 10, 2025.

Facilities:

GW reported on the Boiler project; a schedule will be set up and work will start asap in effort to minimize impact to the library.

Workroom: supply issues have caused delays. A suggestion was made to create a database of contractors and a preferred vendor list and to add a Liquidated Damages clause to contracts in future.

Carpet project: repairs to be made now; replacement may be necessary in future.

A **MOTION** was made, seconded and passed unanimously to adjourn the regular meeting at 8:46pm.

Next meeting July 10th, 2025 @ 7 p.m.

Respectfully submitted, Diana Deichert