

BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees
July 12, 2018

IN ATTENDANCE

Trustees present: Bob Shearer (BS), Catherine Bird (CB), Darcy Kaye (DK), Pippa Colvin (PC), Ruth Walter (RW), Susan Finch Moore (SFM), Sarah Normand (SN)

Excused: Katy Barrett (KB)

Others present: Gregory Wirszyla (GW), Library Director

PROCEEDINGS

The meeting was called to order by RW at 7.02pm.

Minutes of the Meeting of June 14, 2018

The revised minutes of the June 14, 2018 meeting of the Board of Trustees were approved unanimously.

Friends Report

The Friends had not met since the last Trustee's meeting. No report was presented.

Directors Report

Facilities

A fan coil unit leaked into the History Room. Today, Clean Air drained the system and replaced an elbow. A computer in the basement controls the HVAC system. The password was located to access the computer and A+ Computer came to back up the computer and get it up and running. CB noted that the Yeager Room is not currently controlled by this system, and that this should be addressed when the new system is installed.

DK questioned how many repairs are being done when a new system will be installed in 18 months time. RW noted that these extra repair costs should be presented to the Village. Some repairs are expected, but for others we may pay a premium while the system continues to age out of its useful life.

RW asked if an air conditioning unit should be placed in the History Room temporarily. GW will ask Ray (the Historian) if a dehumidifier is necessary.

Publicity

Website statistics were up on last year's figures for the 6th month in a row.

DK noted that a member of the public had queried the number of children's programs on offer this summer, suggesting there was less on offer than in previous years. DK determined that this was not accurate. There is in fact more programming this year, plus more on offer for toddlers (as noted in Jess's report). The comment may reflect the fact that links to the programming for teenagers is not clear on the website. GW is going to discuss this issue with Lis Herbert and the website committee. DK suggested that Tess should schedule activities during the week she is away on summer vacation, ideally activities that are easy for someone else to handle when she is away. There was a suggestion made to have an extra part-timer to fill in next summer in the Children's Room to cover staff vacations.

Finance Report

A Motion was made, seconded and approved unanimously to approve a total of \$47,873.21 in expenditures for June 2018.

RW noted that legal fees have been substantially reduced since January 2018 when we transitioned from paying a monthly legal retainer. Our law firm was very timely in carrying out labor negotiations.

Expense report. GW is waiting for a corrected report from Lori.

RW noted that the Village Board still has to approve an adjustment to the budget. This will take place in September. Some numbers will be adjusted.

Committee Reports

Facilities

HVAC update

RFPs are out with three architects. The Mechanical Engineer has two recommendations and will be passing on to the HVAC committee. The committee will be meeting with the ME to review drawings.

GW has been in touch with Jim Palmer to find out if the Village holds a survey of the library grounds; this is key for the upcoming work. RW suggested that Jane Warman may know where it would have been stored. RW suggested fixing a date by which, if a previous survey is not found, a new one is commissioned. CB noted that the cost for this comes under the Village. If a survey is found it will have to be updated.

Personnel

The library entered into negotiations and successfully agreed to a four-year contract with the bargaining unit of the library's full-time staff union. The resolution outlining the terms is as follows:

WHEREAS, the Bronxville Public Library (“Library”) and CSEA, Local 1000 AFSCME, AFL-CIO, Bronxville Public Library Unit #8216-00, Westchester County Local 860 (“Union”) engaged in good-faith negotiations in an effort to arrive at a successor collective bargaining agreement; and

WHEREAS, the Library and Union have reached a four (4) year agreement, effective June 1, 2018 – May 31, 2022, and reduced the terms of such agreement to writing in the form of a June 2018 Stipulation of Agreement (“Stipulation”) that was executed by the parties’ respective negotiating teams; and

WHEREAS, the Library has been informed by the Union that the Union membership has ratified the parties’ Stipulation,

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees for the Bronxville Public Library hereby ratifies and approves the funding for the Stipulation between the Library and the Union, and the successor collective bargaining agreement for the period June 1, 2018 through May 31, 2022; and

BE IT FURTHER RESOLVED, that the President of the Library Board of Trustees is authorized to execute a collective bargaining agreement based upon, and consistent with, the terms of the Stipulation.

An ad has been posted for a part-time librarian position.

Publicity

The Website Committee will be meeting with GW next week.

A **Motion** was made, seconded and unanimously approved to enter Executive Session at 8.10pm.

A **Motion** was made, seconded and unanimously approved to adjourn the Executive Session at 8.12pm.

A **Motion** was made, seconded and unanimously approved to adjourn the meeting at 8.35pm.

Next meeting: Thursday September 13, 2018 at 7pm.

Respectfully,
Pippa Colvin