

BRONXVILLE PUBLIC LIBRARY
Minutes of the Meeting of the Board of Trustees
January 8, 2019

IN ATTENDANCE

Trustees Present: Bob Shearer (BS), Catherine Bird (CB), Darcy Kaye (DK), Kevin Charlton (KC), Ruth Walter (RW), Sarah Normand (SN)

Excused: Pippa Colvin (PC), Susan Finch Moore (SFM)

Others Present: Gregory Wirszyła (GW), Library Director

PROCEEDINGS

The meeting was called to order by RW at 7:04pm.

Minutes of the Meeting of December 14, 2018

The minutes of the meeting of December 14, 2018 were unanimously approved.

Friends of the Library Report

The new president of FOBL, Lia Gravier, has begun her tenure. She is joined by several new members who will implement new fundraisers, like the recent Sip & Shop at J McLaughlin in town. FOBL will host the upcoming annual fundraiser “Raise a Glass to Hemingway” on Friday March 8 in the library with a host committee.

FOBL will also work collaboratively with the librarian staff in supporting programming in music, readings, and other cultural events happening at the library.

Director’s Report

GW notes that the FOBL fundraiser will require the library close early to set up the party. It will close at about 3:30 pm that Friday afternoon March 8.

Jess, the children’s librarian, proposed installing a fish tank in the children’s area to support a STEM enrichment program introducing a study of life under the sea. DK agrees that it’s a great idea, and will be a very positive addition to area, because kids love watching fish! The FOBL will pay for the aquarium.

GW reports that he will work with Julie C, Village IT Manager, to discuss and implement an upgrade in the phone system before she retires.

Finance Report

GW reviewed the financial report of December 2018.

A motion was made, seconded and approved unanimously to approve expenditures totaling \$47,681.20 for December 2018.

Committee Reports

Facilities

CB described fan coils that are currently failing and observed that the estimated cost of replacing coils one by one is inevitable and will be high. Over summer the coils were failing because it was so hot. The current chiller will eventually fail because it is old and dated.

HVAC Update

The committee has revised the RFP with OLA's input and we will meet to select an architect from the respondents next month.

CB states that the architect can help explain details of what we need to the village. Comprehensive project costs will be presented both to the Village and to the DASNY granting authority.

SN notes that we need to keep track of the timing involved in the project as it unfolds. We will present to the village accurate and realistic numbers for budget required for the HVAC, as we learn from the professionals about what those needs are.

The HVAC Committee will meet to plan for the capital budget discussions with the village.

Publicity Report

Lis Herbert continues to work on corrections and updates to the newly created BPL website. SN and KB report much progress in the work being done. We will have a final draft version shortly to show the website to the board in February or March.

A **Motion** was made, seconded and approved to move into Executive Session to discuss the Performance of a Particular Person at 7:53 pm

A **Motion** was made, seconded and approved to move out of Executive Session at 8:42 pm.

A **Motion** was made seconded and approved unanimously to adjourn the meeting at 8:43 pm.

The next board meeting will be held on Tuesday, February 12 at 7 pm in the Board Room.

Respectfully submitted,
Katy Barrett, Secretary